

**Consulate General of India**  
**Jeddah**

**TENDER NOTICE FOR SUPPLY OF PLASTIC ITEMS ETC.**

I. Sealed quotations from licensed and reputed companies are invited for supplying Bucket, Mug, WC brush with base, Toilet wiper, Toilet mug (Lota), Broom with Dust Pan, Disinfectant at the buildings of Haj Committee of India (HCOI) pilgrims at Makkah during Haj 2019. The quotation should be submitted along with 2 samples each and earnest money of SR 150,000 to Vice Consul (Haj), Consulate General of India, Jeddah latest by **21<sup>st</sup> April, 2019 (Till 1000 hrs.)**.

II. Description of the items indicated below:

Sl. No.	Items	Description	Quantity
(i)	Bucket	Type: High quality plastic material Size: 20 Ltrs, Colour: any, Weight: 1.15 Kg (minimum) packaging plain poly bag	30,000 one for each bathroom
(ii)	Mug	Type: High quality plastic material Size: 1 Ltr Colour: any Weight: 200 gm (minimum) packaging plain poly bag	30,000 one for each bathroom
(iii)	WC brush with base	Type: Good quality	30,000 one for each Toilet/bathroom
(iv)	Toilet Wiper	Type: Good quality	30,000 one for each Toilet/bathroom
(v)	Toilet Mug (Lota)	Type: Good quality	30,000 one for each Toilet/bathroom
(vi)	Broom with dust pan	Type: Good quality	35,000 one for each room
(vii)	Disinfectant	Type: liquid, size: 3.75 Ltr. Killing virus/bacteria: 99.9%	30,000 one for each bathroom

### III. Terms and Conditions:

1. The process of selection of final bidder will consist of following two stages:

#### A Qualifying Stage:

A committee will assess the application based on the following criteria:

- (i) Valid license;
- (ii) Plan for procurement of items and their smooth distribution; The Company should have a warehouse in Makkah for stocking the items.
- (iii) Sample of Bucket, Mug, WC brush with base, Toilet wiper, Toilet mug (Lota), Broom with dust pan, Disinfectant;
- (iv) The Consulate will also visit the warehouse as part of the assessment.
- (v) Any other relevant criteria including experience in the field.

#### B Selection stage:

1. Samples of only those applicants will be considered for selection who qualify in the first stage.

2. Only those applicants will be considered for selection who qualify in the first stage. The selected bidder will not be allowed to back off the contract and in case he is not able to provide the desired services, the Earnest Money will be forfeited/not be refunded to the company.

3. In case more than one company qualifies for award of the contract the selected companies will have to give service at the L-1 price discovered through the tender.

4. Sealed tender, along with two (2) samples of Bucket, Mug, WC brush with base Toilet wiper, Toilet mug (Lota), Broom with Dust pan, disinfectant to be supplied and earnest money of SR 150,000 in the form of cheque/draft duly certified by Bank and payable in favour of "Consulate General of India, Jeddah", should reach Haj Section, Consulate General of India, Jeddah latest by **21<sup>st</sup> April, 2019 (Till 1000 hrs.)**. Financial/price bid must be submitted in separate and sealed envelope. Tender without samples and earnest money shall not be entertained. **The tender will be opened on 21<sup>st</sup> April, 2019 at 1500 hrs.**

5. The committee will first open the samples and only after the samples are approved, the price bid would be opened. Consolidated rate of only those bidders will be considered whose samples are selected.
6. The rate should be inclusive of VAT and all applicable taxes.
7. The rate of the items should be inclusive of the cost of delivery of item in Makkah. The items will be handed over at the buildings to the AHO of the concerned Branch Office and a receipt to this effect will be obtained from him. The receipt will be required at the time of settlement of the bill.
8. The Consulate reserves the right to reject any or all tenders without assigning any reason thereof.
9. The successful bidder has to procure and store the above plastic items latest by 16<sup>th</sup> June, 2019 in a warehouse in Makkah. The stock will be inspected by a team of the Consulate on 16<sup>th</sup> June, 2019 and thereafter advance payment of first installment of 40% of the total amount will be paid. The second installment of 30% will be released after the complete arrival of Hajis in Makkah. The last and final payment will be made after the completion of the Haj and as per the actual quantity supplied.
10. It should be ensured that the quality of Bucket, Mug, WC brush with base, Toilet wiper, Toilet mug (Lota), Broom with Dust pan and Disinfectant shall be matching with samples. In case of any variation in quality/size of supplied and the samples approved, the Consulate may impose penalty or make no payment to the supplier.
11. The quantity indicated is approximate. Actual number of Bucket, Mug, WC brush with base, Toilet wiper, Toilet mug (Lota), Broom with Dust pan, Disinfectant and Umbrella (folding) may increase/decrease depending on the requirement. The supplier must be ready to supply additional requirements immediately upon request.
12. An agreement will be signed with successful bidder/bidders encompassing elaborate terms and conditions. In case of non-compliance of terms and conditions or any kind of deficiency in the services, a penalty as decided by the Consulate would be imposed on the supplier including blacklisting the supplier for any future engagements with the Consulate.

\*\*\*\*\*