

## **TENDER NOTICE FOR SUPPLY OF SIGN BOARDS FOR USE DURING HAJ-2020**

Consulate General of India, Jeddah, invites sealed quotations from registered companies for supply/installation of flex sign boards during Haj-2020 as per the details given in the table below. The quotations should be submitted to Vice Consul (Haj), Consulate General of India, Jeddah latest by Sunday, **1<sup>st</sup> March 2020 (till 1700 hrs)**.

2. Technical and Financial bids must be submitted in two separate sealed envelopes with "Technical Bid" & "Financial Bid" clearly mentioned on the envelopes. Both the sealed envelope must be put into one properly sealed bigger envelope. Before submission of technical and financial bids, the interested bidders are advised to attend a pre-bid meeting at Consulate General of India, Jeddah on Tuesday, **17 February 2020** (1100 hours). They are also advised to go through this tender notice in detail to apprise themselves of the information relevant to submission of their bids.

3. The items to be printed and supplied to Indian Haj Pilgrims Office, Makkah.

<b>Item Code</b>	<b>Description</b>	<b>Quantity</b>	<b>Size</b>
<b>A-01</b>	Building Sign Boards in pilgrims accommodation	550 (approx)	1.25 x 1.00 mtr
<b>B-01</b>	Branch/Dispensary Sigh Boards	17	1.00 x 3.00 mtr
<b>C-01</b>	Hospital Sigh Boards	03	1.00 x 3.00 mtr
<b>D-01</b>	Misplaced baggage sign board	01	1.00 x 3.00 mtr
<b>E-01</b>	Transport Office sign board	01	1.00 x 3.00

Item Code	Description	Quantity	Size
			mtr
<b>F-01</b>	Sigh Boards for Bus Station fixed for pilgrim buses	18	1.00 x 2.00 mtr
<b>G-01</b>	Sign boards indicating Maktab Nos. (34 Maktabs) in Mina	68	1.00 x 1.50 mtr
<b>H-01</b>	Sigh boards of Mina & Arafat Map –for Maktab location	01 Mina 01Arafat	2.00 x 4.00 mtr

**Note:** (a) The bidding companies may note that the quantity mentioned are indicative. There may be slight variations at the time of giving order for supply of the items. Payments will be made as per the actual quantity of items supplied.

(b) In many cases, the flex sign boards of previous years are already installed. In such cases, bidders should quote for dismantling, replacement of printed flex material and installation separately.

4. **Technical bid:** The interested companies should submit a technical bid (in a separate sealed envelope) consisting of following documents /details:

- Copy of valid license and Registration in the country of operation.
- Profile of the company, also reflecting experience in the field of handling such work during previous 3 years.

5. **Financial bid:**

i) The interested companies should submit a financial bid (in a separate sealed envelope) giving the **quoted rate per unit/piece for each item** they want to bid for.

ii) While submitting the quotes, the companies are advised to note that evaluation of the bids will be done item-wise on per unit/piece price separately and not for all items in this tender combined.

## **6. Opening of bids:**

a) A Tender Evaluation Committee of the Consulate will open the bids on **Thursday, 19 March 2020 (0930 hrs)** at the Consulate.

b) Contract will normally be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the corresponding bidding document. However, where the lowest acceptable bidder is not in a position to supply the full quantity required, the remaining quantity, will be ordered from the next higher responsive bidder at the rates offered by the lowest responsive bidder.

## **7. CONDITIONS:**

i) The successful bidders should be able to print and supply the items as per the requirement of the Consulate. Failure to supply the items in a reasonable time provided by the Consulate or supplying an inferior quality

than the agreed quality will lead to cancellation of the order and stopping any further payment as well as blacklisting the company.

ii) Refusing to supply particular items by a successful bidder at the rate by it will lead to blacklisting of the company and non-payment of any dues to be paid by the Consulate (if any).

8. **PAYMENT**: Consulate General of India, Jeddah, will make payments to the Company supplying buses, under the terms of the agreement, in three installments:

- a. First installment of 30% will be paid upon completion of 50% of the assigned job.
- b. Second & final installment of 70% will be paid after completion of assigned job.

9. Consulate General of India, Jeddah, reserves the right to reject this tender without assigning any reason thereof.

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